

**DECISION AB n° 04/2012**

**ON THE ESTIMATE OF REVENUE AND EXPENDITURE OF THE  
AGENCY FOR THE 2013 FINANCIAL YEAR**

THE ADMINISTRATIVE BOARD OF THE AGENCY FOR THE COOPERATION  
OF ENERGY REGULATORS,

HAVING REGARD to Regulation (EC) No 713/2009 of the European Parliament and  
of the Council of 13 July 2009 establishing a European Agency for the Cooperation of  
Energy Regulators (hereafter referred to as the "ACER Regulation" and "Agency"),  
and in particular Article 23(1) thereof;

HAVING REGARD to the Rules of Procedure (hereafter referred to as "RoP")  
adopted by the Administrative Board on 6 May 2010;

Whereas

- a preliminary draft budget for the 2013 Financial Year has been drawn up  
by the Director pursuant to Article 23(1) of the ACER Regulation;
- the Board of Regulators has given its reasoned opinion to the  
Administrative Board on the preliminary draft ACER budget for 2013  
attached to this decision;
- on the basis of the above mentioned preliminary draft budget prepared by  
the Director, and taking into account the reasoned opinion of the Board of  
Regulators, the Administrative Board shall make an estimate of revenue  
and expenditure of the Agency for the following financial year, pursuant to  
Article 23(1) of the ACER Regulation;
- this estimate should be sent by the Administrative Board to the European  
Commission by 31 March,

HAS DECIDED that:

The estimate of revenue and expenditure of the Agency for the 2013 Financial Year  
amounts to 12,028,851 € (euro).

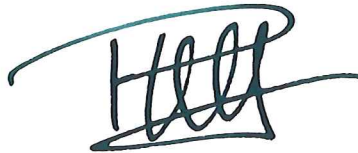
The breakdown of this estimate into the various components of revenue and expenditure can be found in the Annex to this decision.

This decision shall take effect on the day following that of its adoption.

Done at Ljubljana, on 13 March 2012

For the Administrative Board:

Piotr Woźniak

A handwritten signature in black ink, appearing to be 'P. Woźniak', written over a horizontal line.

*Chairman of the ACER Administrative Board*

Annex I

ACER Draft Budget 2013

Title Chapter	Heading	€s				Total budget 2013 €s
		EU contribution	Assigned revenue 2011 surplus	EFTA contribution		
<b>TITLE 1</b>	<b>EXPENDITURE RELATING TO STAFF AND RESOURCES</b>					
CHAPTER 11	STAFF IN ACTIVE EMPLOYMENT	4,890,774	736,269	127,160		5,754,203
CHAPTER 12	MISSIONS AND DUTY TRAVEL	52,935	7,969	1,376		62,280
CHAPTER 13	SOCIO MEDICAL INFRASTRUCTURE	19,974	3,007	519		23,500
CHAPTER 14	SOCIAL SERVICES	16,999	2,559	442		20,000
	<b>TOTAL TITLE 1</b>	<b>4,980,681</b>	<b>749,804</b>	<b>129,498</b>		<b>5,859,983</b>
<b>TITLE 2</b>	<b>AGENCY'S BUILDING AND ASSOCIATED COSTS</b>					
CHAPTER 20	AGENCY'S PREMISES COSTS	934,943	140,749	24,309		1,100,000
CHAPTER 21	DATA PROCESSING	2,894,403	435,730	75,254		3,405,388
CHAPTER 22	MOVABLE PROPERTY AND ASSOCIATED COSTS	161,490	24,311	4,199		190,000
CHAPTER 23	CURRENT ADMINISTRATIVE EXPENDITURE	601,763	90,591	15,646		708,000
CHAPTER 24	COMPUTER INFRASTRUCTURE TELECOMMUNICATION AND POSTAGE	141,091	21,240	3,668		166,000
	<b>TOTAL TITLE 2</b>	<b>4,733,691</b>	<b>712,621</b>	<b>123,076</b>		<b>5,569,388</b>
<b>TITLE 3</b>						
CHAPTER 30	REPRESENTATION EXPENSES	24,366	0	634		25,000
CHAPTER 31	OPERATIONAL MISSIONS	301,637	0	7,843		309,480
CHAPTER 32	STAKEHOLDER INVOLVEMENT, PUBLIC RELATIONS AND WEBSITE	209,552	0	5,448		215,000
CHAPTER 33	TRANSLATIONS	34,113	0	887		35,000
CHAPTER 34	PROFESSIONAL INDEMNITY	14,620	0	380		15,000
	<b>TOTAL TITLE 3</b>	<b>584,288</b>	<b>0</b>	<b>15,192</b>		<b>599,480</b>
	<b>GRAND TOTAL BUDGET 2013</b>	<b>10,298,661</b>	<b>1,462,425</b>	<b>267,765</b>		<b>12,028,851</b>

ACER Detailed Draft Budget for the Financial Year 2013						
Title Chapter Article Item	Heading	EU subsidy	Assigned revenue 2011 surplus	EFTA contribution 2.6%	Financial year 2013	Remarks
9	REVENUE					
90	ANNUAL INCOME					
901	Subsidy from the EU general budget				11,761,086	This represents the annual operating subsidy from the European Union budget.
902	Others				287,765	Other revenue including EFTA contribution.
					12,028,851	
	CHAPTER 9 0 — TOTAL				12,028,851	
	TITLE 9 — TOTAL				12,028,851	
	<b>GRAND TOTAL</b>					
	EXPENDITURE					
1	EXPENDITURE RELATING TO STAFF AND RESOURCES					
11	STAFF IN ACTIVE EMPLOYMENT					
110	Temporary staff holding a post provided in the establishment plan					Staff Regulations of officials and Conditions of employment of other servants of the European Communities, and in particular Articles 62 and 66 thereof. This appropriation is intended to cover basic salaries and corrections for temporary staff.
1100	Basic salaries and correction	2,432,982	366,267	63,258	2,862,507	Staff Regulations of officials of the European Communities, and in particular Articles 62, 67 and 68 thereof and section 1 of Annex VII thereto.
1101	Family allowances	409,061	61,581	10,636	481,277	This appropriation is intended to cover the household, dependent child and education allowances for temporary staff
1102	Expatriation and foreign residence allowances	419,496	63,152	10,907	493,555	Staff Regulations of officials of the European Communities, and in particular Articles 62 and 69 thereof and Article 4 of Annex VII thereto.
111	Other agents	3,261,539	491,000	84,800	3,837,339	This appropriation is intended to cover the expatriation and foreign-residence allowances for temporary staff.
1110	Contract agents	278,360	41,905	7,237	327,502	Conditions of employment of other servants of the European Communities, and in particular Article 4 and Title IV thereof. This item is intended to cover the remuneration and the employer's share of social security contributions for contract agent staff.
1111	Seconded National Experts	596,377	89,780	15,506	701,663	Various Seconded National Experts are placed at ACER to fulfil the need for assistance to the agency's work programme. This appropriation includes their daily and monthly allowances
112	Further training, retraining and information for staff	874,737	131,685	22,743	1,029,165	
1120	Training and information for staff	76,495	11,516	1,989	90,000	Staff Regulations of officials of the European Communities, and in particular the third paragraph of Article 24 a) thereof. This also includes costs related to missions for training events and trainer expenses.
113	Insurance against sickness, accidents and unemployment	76,495	11,516	1,989	90,000	
1130	Insurance against sickness	93,438	14,066	2,429	109,934	Staff Regulations of officials of the European Communities, and in particular Article 72 thereof. Rules on sickness insurance for officials of the European Communities, and in particular Article 23 thereof. This appropriation is intended to cover the employer's contribution and the official's contribution of the basic salary. Staff Regulations of officials of the European Communities, and in particular Article 73 thereof. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational disease (0.875 % of the basic salary).
1131	Insurance against accidents and occupational disease	24,527	3,692	638	28,858	Council Regulation (ECSC, EEC, Euratom) No 2799/85 of 27 September 1985 amending the Staff Regulations of officials of the European Communities and the Conditions of employment of other servants of the European Communities. This appropriation is intended to insure temporary staff against unemployment.
1132	Unemployment insurance for temporary staff	31,604	4,758	822	37,184	
	<b>Article 1 1 3 — Total</b>	<b>149,570</b>	<b>22,517</b>	<b>3,889</b>	<b>175,975</b>	

Title Chapter Article Item	Heading	EU subsidy	Assigned revenue 2011 surplus	EFTA contribution 2.6%	Financial year 2013	Remarks
114	Miscellaneous allowances and grants					
		1,686	254	44	1,983	Staff Regulations of officials of the European Communities, and in particular Articles 70, 74 and 75 thereof. This appropriation is intended to cover: — the childbirth grant, — Death allowances payable in the event of the death of an official.
1140	Birth and death grants					
		56,097	8,445	1,459	66,000	Staff Regulations of officials of the European Communities, and in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the payment to staff members in each calendar year of a sum equivalent to the cost of travel from the place of employment to the place of origin for themselves and, if they are entitled to the household allowance, for the spouse and dependants.
1141	Annual travel expenses from the place of work to origin					
		127,492	19,193	3,315	150,000	
1142	Schooling fees					
	Article 1 1 4 — Total	185,274	27,892	4,817	217,983	
115	Overtime					
1150	Overtime					
	Article 1 1 5 — Total	0	0	0	0	p.m.
116	Expenses on entering and leaving the service and on transfer					
1160	Expenditure related to Recruitment					
		87,545	13,179	2,276	103,000	Staff Regulations of officials of the European Communities, and in particular Articles 27 to 31 and 33 thereof. This appropriation is intended to cover the expenditure involved in recruitment procedures.
1161	Travel expenses taking up duty					
		23,799	3,583	619	28,000	Staff Regulations of officials of the European Communities, and in particular Articles 2 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses of staff (including members of their families) entering or leaving the service.
1162	Installation, resettlement and transfer allowances					
		68,021	10,240	1,769	80,029	Staff Regulations of officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover the removal costs of staff obliged to change residence after taking up their appointment or when transferred to a new place of work or when they definitively cease their duties and settle elsewhere.
1163	Temporary daily subsistence allowances					
		48,890	7,360	1,271	57,521	Staff Regulations of officials of the European Communities, and in particular Articles 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover the daily subsistence allowances due to staff able to prove that they were obliged to change their place of residence after taking up their duties (including transfer).
117	Supplementary services					
	Article 1 1 6 — Total	228,254	34,362	5,935	268,650	
1170	Supplementary clerical and interim services					
		84,995	12,795	2,210	100,000	This appropriation is intended to cover the services provided by interim agents employed to cover staffing needs where the establishment plan does not cover requirements
1171	Administrative Assistance					
	Article 1 1 7 — Total	29,910	4,503	778	35,190	This appropriation is intended to cover the administrative assistance received from PMO in processing the salaries of temporary agents and contract agents.
	CHAPTER 1 1 — TOTAL	4,890,774	736,269	127,160	5,754,203	

Title Chapter Article Item	Heading	EU subsidy	Assigned revenue 2011 surplus	EFTA contribution 2.6%	Financial year 2013	Remarks
12	MISSIONS AND DUTY TRAVEL					
120	Mission expenses, travel expenses and incidental expenditure					This appropriation is intended to cover expenditure on transport, the payment of daily mission allowances and other expenses incurred in the interests of the service, in accordance with the provisions of the Staff Regulations of officials of the European Communities.
1200	Mission expenses ACER Staff	52,935	7,969	1,376	62,280	
	Article 1 2 0 — Total	52,935	7,969	1,376	62,280	
	CHAPTER 1 2 — TOTAL	52,935	7,969	1,376	62,280	
13	SOCIOMEDICAL INFRASTRUCTURE					
130	Medical service					Staff Regulations of officials of the European Communities, and in particular Article 59 thereof and Article 8 of Annex II plus purchase of medical supplies and equipment.
1300	Medical services and equipment	19,974	3,007	519	23,500	
	Article 1 3 0 — Total	19,974	3,007	519	23,500	
	CHAPTER 1 3 — TOTAL	19,974	3,007	519	23,500	
14	SOCIAL SERVICES					
140	Social services					This item is intended to cover assistance in the form of cash which may be granted to an official, former official or survivors of a deceased official who find themselves in difficult circumstances.
1400	Special assistance grants					p.m.
1401	Social welfare of staff	12,749	1,919	331	15,000	This appropriation is intended to cover expenditure by the Agency on the social welfare activities of its staff, including schooling informative events.
	Article 1 4 0 — Total	12,749	1,919	331	15,000	
141	Staff Committee					The Staff Committee of ACER incurs costs such as mission costs or other administration costs of the Staff Committee representing the staff of ACER.
1410	Staff Committee	4,250	640	110	5,000	
	Article 1 4 1 — Total	4,250	640	110	5,000	
	CHAPTER 1 4 — TOTAL	16,999	2,559	442	20,000	
	TITLE 1 — TOTAL	4,980,681	749,804	129,498	5,859,983	
2	AGENCY'S BUILDING AND ASSOCIATED COSTS					
20	AGENCY'S PREMISES COSTS					
200	Rental costs					
2000	Rent	594,964	89,567	15,469	700,000	This appropriation is intended to cover the rental costs of the premises
2001	Removal costs	127,492	19,193	3,315	150,000	This appropriation is intended to cover the costs related to the removal of furniture and equipment to new premises.
	Article 2 0 0 — Total	722,456	108,760	18,784	850,000	
201	Utilities and Services					
2010	Utilities	84,995	12,795	2,210	100,000	This appropriation is intended to cover the utility costs like: water, gas, electricity, waste collection
2011	Cleaning and maintenance	42,497	6,398	1,105	50,000	This appropriation is intended to cover the costs of cleaning and maintenance of the premises
	Article 2 0 1 — Total	127,492	19,193	3,315	150,000	
202	Insurance					
2020	Insurance	12,749	1,919	331	15,000	This appropriation is intended to cover the insurance policy premiums in respect of the building occupied by ACER and its assets.
	Article 2 0 2 — Total	12,749	1,919	331	15,000	

Title Chapter Article Item	Heading	EU subsidy	Assigned revenue 2011 surplus	EFTA contribution 2.6%	Financial year 2013	Remarks
203	Security of buildings and persons					
2030	Security and surveillance of buildings	16 999	2 559	442	20 000	This appropriation is intended to cover expenditure on buildings connected with security and safety in particular loss, theft, unauthorized use or access, and other internal or external threats.
2031	Health and safety at work	8 499	1 280	221	10 000	This appropriation is intended to cover for the costs of health and safety issues at the work place.
	Article 2 0 3 — Total	25 498	3 839	663	30 000	
204	Other expenditure on buildings					
2040	Other expenditure on buildings	42 497	6 398	1 105	50 000	This item is intended to cover expenditures on buildings, renovations and refurbishment including the upgrade and maintenance of existing facilities.
2041	Audio & Video equipment-maintenance	4 250	640	110	5 000	This appropriation is intended to cover the maintenance costs of audio/video equipment.
	Article 2 0 4 — Total	46 747	7 037	1 215	55 000	
	CHAPTER 2 0 — TOTAL	934 943	140 749	24 309	1 100 000	
21	DATA PROCESSING					
	Equipment, data processing equipment and operating costs					
210	Consumables	12 749	1 919	331	15 000	This appropriation is intended to cover the cost of consumables.
2101	Software	2 798 879	421 350	72 771	3 293 000	This appropriation is intended to cover the purchase/licensing of Software including REMIT database and software.
	Subscriptions	82 775	12 461	2 152	97 388	This appropriation is intended to cover the subscription costs to various support services and shared applications such as ABAC, Business Objects, ABAC Assets etc.
	Article 2 1 0 — Total	2 894 403	435 730	75 254	3 405 388	
	CHAPTER 2 1 — TOTAL	2 894 403	435 730	75 254	3 405 388	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS					
	Purchase, hire, maintenance and repair of furniture					
221	Purchase of furniture	84 995	12 795	2 210	100 000	This appropriation is intended to cover the purchase of furniture.
	Article 2 2 1 — Total	84 995	12 795	2 210	100 000	
222	Transportation					
2220	Transportation costs	50 997	7 677	1 326	60 000	This appropriation is intended to cover the costs of cabs, hire of vehicles and parking spaces.
	Article 2 2 2 — Total	50 997	7 677	1 326	60 000	
223	Documentation and library expenditure					
	Library Acquisitions					
2230	Library Acquisitions	25 498	3 839	663	30 000	This appropriation is intended to cover the purchase of hard copies or electronic material, e.g. books, reference works or CD's etc. to support and strengthen the knowledge of the agency.
	Article 2 2 3 — Total	25 498	3 839	663	30 000	
	CHAPTER 2 2 — TOTAL	161 490	24 311	4 199	190 000	
23	CURRENT ADMINISTRATIVE EXPENDITURE					
230	Stationery and office supplies					
2300	Stationery and office supplies	21 249	3 199	552	25 000	This appropriation is intended to cover the purchase of paper and office supplies.
	Article 2 3 0 — Total	21 249	3 199	552	25 000	
231	Financial charges					
2310	Bank charges	5 100	768	133	6 000	This appropriation is intended to cover bank charges in relation to the bank accounts held by the agency.
	Article 2 3 1 — Total	5 100	768	133	6 000	

Title Chapter Article Item	Heading	EU subsidy	Assigned revenue 2011 surplus	EFTA contribution 2.5%	Financial year 2013	Remarks
232	Legal expenses	16,999	2,559	442	20,000	This appropriation is intended to cover legal costs and the services of lawyers or other experts.
2321	Expert consultations	135,992	20,473	3,536	160,000	This appropriation is intended to cover the expert consultation costs.
233	Other operating expenditure	152,991	23,032	3,978	180,000	
2330	Administrative Board meetings	44,197	6,654	1,149	52,000	This appropriation is intended to cover the costs for the members of the Administrative Board participating to meetings during the year.
2331	Regulators Board meetings	289,832	43,632	7,536	341,000	This appropriation is intended to cover the costs for the members of the Regulatory Board participating to meetings during the year.
2332	Board of Appeal meetings	54,397	8,189	1,414	64,000	This appropriation is intended to cover the costs for the members of the Appeal Board participating to ACER meetings during the year and the costs of the secretarial support.
2333	External Participants to meetings	33,996	5,118	884	40,000	This appropriation is intended to cover the costs of external participants to meetings organised by ACER.
	Article 2 3 3 — Total	422,424	63,593	10,983	497,000	
	CHAPTER 2 3 — TOTAL	601,763	90,591	15,646	708,000	
24	COMPUTER INFRASTRUCTURE					
240	TELECOMMUNICATION AND POSTAGE					
2400	Postal charges	5,100	768	133	6,000	This appropriation is intended to cover expenditure on postal and delivery charges, including parcels.
2400	Postal charges	5,100	768	133	6,000	This appropriation is intended to cover telephone, fax and communications and expenditure relating to telecommunications equipment.
241	Telecommunications					This appropriation is intended to cover all telecom related running costs, including fixed lines, mobile telephones and Internet access.
2410	Telecommunications subscriptions and charges	84,995	12,795	2,210	100,000	
242	Equipment and Computer infrastructure	84,995	12,795	2,210	100,000	
2420	Hardware and other equipment	50,997	7,677	1,326	60,000	This appropriation is intended to cover the purchase of hardware and other equipment for new post holders and the replacement of hardware on a 4 year cycle including REMIT.
	Article 2 4 2 — Total	50,997	7,677	1,326	60,000	
	CHAPTER 2 4 — TOTAL	141,091	21,240	3,668	166,000	
3	TITLE 2 — TOTAL	4,733,691	712,621	123,076	5,569,388	
30	OPERATIONAL EXPENDITURE					
300	REPRESENTATION EXPENSES					
3000	Entertainment and Representation expenses	24,366	0	634	25,000	This appropriation is intended to cover costs relating to representation on behalf of ACER.
3000	Representation expenses	24,366	0	634	25,000	
	Article 3 0 0 — Total	24,366	0	634	25,000	
	CHAPTER 3 0 — TOTAL	24,366	0	634	25,000	



Title Chapter Article Item	Heading	EU subsidy	Assigned revenue 2011 surplus	EFTA contribution 2.6%	Financial year 2013	Remarks
31	OPERATIONAL MISSIONS					
3100	Missions	296,764	0	7,716	304,480	This appropriation is intended to cover costs of missions related to operational issues including REMIT.
3101	Operational Missions	4,673	0	127	5,000	This appropriation is intended to cover the costs of an agency's network representation.
	EU Agencies Network	301,637	0	7,643	309,480	
	Article 3 1 1 — Total	301,637	0	7,643	309,480	
	CHAPTER 3 1 — TOTAL	301,637	0	7,643	309,480	
32	STAKEHOLDER INVOLVEMENT, PUBLIC RELATIONS AND WEBSITE					
320	Stakeholder Involvement, Public Relations & Website					
3200	Public hearings, workshops, conferences	97,466	0	2,534	100,000	This appropriation is intended to cover the cost of public relations activities of ACER, including workshops and REMIT.
3201	Website set-up and maintenance	48,733	0	1,267	50,000	This appropriation is intended to cover the costs of setting-up and maintenance of the website as primary communication tool with external party in the co-operation process.
3202	Publications, information material	14,620	0	380	15,000	This appropriation is intended to cover the costs of setting-up and maintenance of the website as primary communication tool
3203	Reports production	48,733	0	1,267	50,000	This appropriation is intended to cover the cost of promotional material informing the public on ACER's activities.
	Article 3 2 0 — Total	209,552	0	5,448	215,000	This appropriation is intended to cover costs relating to the production and distribution of agency's reports.
	CHAPTER 3 2 — TOTAL	209,552	0	5,448	215,000	
33	TRANSLATIONS					
330	Translation of documents					
3300	Translation at CDT	34,113	0	887	35,000	This appropriation is intended to cover the translation of materials or other operational needs of ACER.
	Article 3 3 0 — Total	34,113	0	887	35,000	
	CHAPTER 3 3 — TOTAL	34,113	0	887	35,000	
34	PROFESSIONAL INDEMNITY					
340	Liability Insurance					
3400	Insurance	14,620	0	380	15,000	This appropriation is intended to cover the liability insurance costs.
	Article 3 4 0 — Total	14,620	0	380	15,000	
	CHAPTER 3 4 — TOTAL	14,620	0	380	15,000	
	TITLE 3 — TOTAL	584,288	0	15,192	599,480	
	GRAND TOTAL	10,298,661	1,462,425	267,765	12,028,851	